



CIVIL TRAIN

The Training Division of the CCF

Stepping up to Leadership “The First Step”

Course Objective

This course introduces the skills of leadership (the first step) and is designed to provide new leaders with an introduction to the skills and knowledge required to effectively manage and communicate with their team.

Elements

- Leadership behaviour
- Effective communication
- Conflict resolution strategies
- Time management
- Problem solving

Target Group

Aimed at newly promoted supervisors/team leaders. Discussion is prompted from real life case studies and scenarios from participants who find themselves stepping into in a leadership position.

Pre Requisites

Nil

Statement

Statement of Achievement

Participants

15 participants

Course Duration

8 hours

1 South Road THEBARTON SA 5031

P: (08) 8111 8001 F: (08) 8111 8002

E: courses@civiltrainsa.com.au W: www.civiltrainsa.com.au

For further details and training dates please contact our friendly Business Service Team at Civil Train SA